## The Circa Apartments

3955 E. Charleston Blvd. Las Vegas, NV 89104. **Phone: 702-459-5999 Fax: 702-459-2710 Email: thecirca@anzaliving.net** 

## Welcome to our Community!

## **Instructions for submitting an application to rent:**

- 1. A holding deposit and an application are required to hold a specific apartment. The required holding fee is \$200.00, the holding deposit must be paid with a money order or cashier's check, Payable to the order of "The Circa Apartments", and it's refundable under certain conditions.
- 2. An application fee of \$50.00 is required with each application. Every adult (all applicants 18 years and older) must complete an application. The fee must be paid with a money order or cashier's check payable to the order of "<u>The Circa Apartments</u>". This application fee is non-refundable.
- 3. You will need to show a valid government issued photo identification such as driver's license, passport, and/or state-issued photo identification cards, Counsel Identifications, etc.
- 4. Please complete and fill out the **entire** application.
- 5. You will need to provide proof of income 2.5 times the rental rate.
- 6. The proof of income must be copies of your most <u>recent paystubs</u> (2 paystubs required) covering one full month if paid bi-weekly. (4 paystubs required) covering one full month if paid weekly. For other sources of income, please speak to one of our leasing consultants for clarification.
- 7. You will be disqualified if you have an eviction or owe any apartment community. Some restriction applies.
- 8. The only bankruptcy condition that is acceptable is one that has been discharged for over 2 years.

## **CASH IS NEVER ACCEPTED**

